**Scioto County Board of Developmental Disabilities**

**Strategic Goals and Annual Action Steps**

**Progress Report For Year Ending 2017**

**VISION, MISSION & VALUES**

Vision: Individuals with developmental disabilities will be supported in maximizing their potential and accessing community opportunities.

Mission: Together with individuals, families, and the community, we build meaningful lives.

Values:

* Efficiency
* Partnership
* Quality
* Self-Determination
* Transparency

**STRATEGIC GOALS & ACTION STEPS**

Goal 1: Educate individuals, stakeholders, and the community about the role of the County Board and its function in helping individuals receive quality services.

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| Action Steps for 2017: | Responsible | Updates |
| 1. Engage in rebranding activities so the community is more aware about the entire scope of services provided, and understands the SCBDD’s role in funding services. | Superintendent  Community Relations | -The December 2016 Agency Newsletter included a piece about the new vision and strategic direction of the agency.  -New agency logo adopted by the Board at  July 20, 2017 meeting.  -Rationale paper completed on reason  for logo change and press released submitted July 2017.  -Agency stationery and event displays, banners, and other items updated with new logo. |
| 1. Identify the SCBDD as a central point of expertise and bridge to services in the county for individuals with developmental disabilities. | Community Relations | -Increased speaking opportunities through local media, including radio spots at additional radio stations with high-reach during peak listening times for our audience. |
| 1. Submit press releases, newsletters, and other communications, as well as utilize social media, phone calls, and face to face communication, and other opportunities, as available, to get information about programs and services out. | Community Relations and all departments | - Utilizing Facebook as an additional primary source of information for our stakeholders allows us to “go to them” in ways traditional media hasn’t in the past. Our likes and followers increases weekly, and posting content – even on days program is closed -- is a priority to maintain this line of communication with the community.  – Monthly newsletters are expanding in content and now are offered in print and expanded digital format. |
| 1. Engage the community and create more opportunities for stakeholders to experience what we do. | Community Relations and all departments | -Hosted agency overview and tour of  Facilities for community leaders as part of  DD Awareness Month in March 2017.  -Annual Hardwood Heroes Basketball Game and informational fair held at SSU.  -Falloween carnival held at VRS in October 2017.  - Staff presence and SCDD display at the Scioto County Fair in August 2017. Staff from all departments were available to answer questions and discuss services offered.  - 12/2017: completing application for a five-week summer intern through Scioto Foundation for the Community Relations office. This will allow a college student or recent graduate to work with individuals served by SCDD on such projects as news releases and special projects aimed at educating both internal and external stakeholders about SCDD. |

Goal 2: Be creative and transparent in allocating funds and resources to maintain long-term sustainability and respond to the ever changing demands on the system.

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| Action Steps for 2017: | Responsible | Updates |
| 1. \*Educate individuals and families on the waiting list process during intake so that through assessment individuals are better able to determine what their current wants and needs are at the time. | Intake & Referral  Service & Support Administration | -Intake Specialist does explain the process for the waiting list to each individual/guardian who is participating in the Intake process. She also utilizes the information sheets that can be printed off the DODD web site (regarding the different waivers and waiting list). |
| 1. Provide regular financial updates to stakeholders in a format that is user friendly. | Superintendent  Finance | -Director of Finance now attends the “Meeting After the Meeting” and goes over the financial reports. Additionally the Director of Finance is planning on meeting with Community Coordinator to try to tie the financial reports into the agency newsletter. |
| 1. Provide regular updates to stakeholders and the community on the status of STAR privatization. | Superintendent  Finance  Adult Day Services | -09/2017 A series of “transition committee” meetings have been held and the actions of those meetings have been shared with both Boards as well as employees.  -09/2017 Director of Finance participated on the local radio station and gave a general overview of the process and progress made thus far. |
| 1. Communicate reasons for decisions in a variety of formats. | Superintendent | -Superintendent continues to hold “Meeting After the Meeting” sessions after each Board meeting to update staff on Board actions.  -Superintendent has communicated with staff through attending staff meetings, the agency newsletter, and through various email communications. |
| 1. Identify other sources of revenue and partnerships with other agencies to fill service gaps. | Superintendent  SSA Department  Finance | -A Medicaid Manager position was created and filled to provide technical assistance and monitoring pertaining to all Medicaid services, and to maximize efficiency and revenues within the SSA department.  -Friends of Scioto DD was established as a 501-C3 charitable corporation and a Board of Directors was identified. Funds were utilized to  supplement services.  -Friends of Scioto DD participated as a recipient in the annual Scioto Foundation fundraiser.  -“Serve Day” Volunteers completed several projects for VRS in preparation for the new school year. |
| 1. Partner with local businesses for special projects. | Superintendent  Finance | -Received $5,000 grant from the Elks for Smart  Board at VRS  -Received $2,000 donation from Sun Coke to  put towards purchase of a sign for the VRS  campus  -Sun Coke is providing Christmas gifts and lunch to students in December. |
| 1. Work with STAR Transition Committee to plan for privatization of Adult Day Services. | Superintendent  Finance | -The transition committee met to share updates on privatization progress. Superintendent and Director of Finance met with Commissioners in December 2017 to discuss lease agreement with STAR.  -Superintendent and Director of Finance are meeting with Asst. Prosecutor in January 2018 to develop lease agreement with STAR with a goal to have it ready by March 2018. |

Goal 3: Encourage collaborations with community partners and the development of provider services so individuals have more options for inclusion in the community.

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| Action Steps for 2017: | Responsible | Updates |
| 1. \*Actively recruit new providers of service (both day service providers and adult foster care) through provider fairs, coordinating events with other county boards, utilizing public relations, and scheduling meetings with interested providers. | Intake & Referral  Service & Support Administration | -Intake Specialist does continue to meet with all potential new providers.  -During 2017 we were able to bring in 4 new agency providers and new services offered by others- (Petermann (NMT), Capabilities (ADS), Assurance Care Systems(HPC, Red Door, HPC), Wynn Reeth (Adaptive Eqpt/HPC), SRS (added NMT), Bernita, Inc (added NMT) and have also saw expansion of current HPC services by providers such as Integrity homes and Bernita, Inc. In addition STAR, Inc in advance of privatization has expanded their NMT options to beyond in-town routes. |
| 1. \*Arrange meetings with newly selected providers within 60 days of the provider being selected to *review* the Individual Service Plan, provider responsibilities and contact information for the Board. | Service & Support Administration | -The SSA Department has held regular meetings with the influx of new providers to assist, act as a resource and to welcome them to our county in addition to meeting with them re: individual specific needs/training. |
| 1. Conduct needs assessment to determine the kinds of interests people have so that providers who offer those specific services can be recruited. | Service & Support Administration | A Community Needs Assessment Survey was completed in 2017. Feedback was sought from individuals served, guardians, and other stakeholders. Adjustments have been made to the 2018 Annual Action Plan to reflect feedback collected from this initiative. |
| 1. Continue to develop Community Employment options for individuals based on assessed interests and skills. | Adult Day Services | -Via The Vocation Station (TVS) the County’s Community Employment options and capacity has been steadily increased over the last year. Currently 73 individuals are employed in 52 area businesses. All employment options are based on individualized Employment plans where the individual is the primary decision maker. |
| 1. Continue to provide opportunities for community integration through activities, volunteerism, etc. | Adult Day Services | -The Adult Day habilitation participated in an array of community outings on a weekly basis Outings include trips to Shawnee State University for exercise, and trips to the Salvation Army to volunteer. There are also weekly trips to various local businesses. Around 85% of all enrollees in Day Hab. Are members and participate in the Day Hab volunteer club !MPACT Team in 2017. |

Goal 4: Partner with local school districts and families to assist transition age youth obtain competitive employment and other services they may need after graduation.

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| Action Steps for 2017: | Responsible | Updates |
| 1. Work with students, families, school personnel, and the Service and Support Administration Department in assisting with transition planning and employment navigation for transition age students. | School Programs  Intake Department  SSA Dept. | Intake Specialist does speak with any person/guardian in relation to their interest in assistance with transition planning and employment navigation when individual is transition age.  -VRS school staff attended MAP program in 2017 for transition age youth. Scioto DD has pledged to be a part of Core MAP team form Scioto County in 2018 partnering with OOD and the SCOESC. |
| 1. Partner with local school districts on transition planning and assist with education regarding employment navigation for eligible students. | Service & Support Administration | -In 2017 we contracted with SOCOG to hire a Community Opportunities Navigator, a former Bridges to Transition Coordinator of which one primary responsibility for that position will be Transition age youth and involvement with the public schools in Scioto County. We plan to host a “Transition Fair” in Spring of 2018 in partnership with Opportunities for Ohioans with Disabilities and the South Central Ohio Educational Services Center. On 12/8/2017 SCDD hosted a visit addressing Transition Age Youth with Ray Blevins of the State Support Team and open to all SCOESC member schools.  -SSA Director presented to SCOESC Intervention Specialists at their annual training on focus on Transition Students and outcomes for successful transition to Adult Life. |

Goal 5: Promote and support self-advocacy efforts so that individuals have a platform to give input into local, regional and state policy decisions.

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| Action Steps for 2017: | Responsible | Updates |
| 1. \*Utilize available tools to help a person drive their services and develop action steps to reach their dreams and/or choices for their daily lives, in the most integrated setting possible. | Service & Support Administration  Adult Day Services  School Programs | -SSA’s attended training on 11/13/17 by OACB on Discovering Discovery- a new employment ADS service  -SSA’s trained on Outcomes and PCP tools on 10/6 and 10/12/2017 respectively. |
| 1. \*Assist individuals with accessing opportunities to participate in local, regional, and state self-advocacy efforts, including sharing resources, and helping to identify and secure needed supports. | Service & Support Administration  Community Relations  Adult Day Services | -Worked with SOCOG to develop a Self-Advocacy position and 2 Self-Advocates were hired to serve Scioto County DD.  -Worked with SOCOG to develop a Community Opportunities Navigator that will assist with self-advocacy efforts.  - Shared information and articles about self-advocacy, Project STIR, and self-advocacy conferences on social media  - Continued working with local media, which printed columns by self-advocacy specialist |

\*Required by the Ohio Department of Developmental Disabilities